

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
April 9, 2013

Richard Metzler- Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, April 9, 2013, at which time he asked all present to stand for the pledge of allegiance.

**ATTEDANCE:**

Attending the meeting were Supervisors A. William Kiehl, John M. Marcishak and Mr. Metzler. Additionally in attendance were James Liekar-Solicitor; Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Samuel R. Stockton-Community Development Coordinator; and Wendy Williams-Recording Secretary.

**VISITORS TIME:**

Sunoco Pipeline – John Dillard

The Board requested an idemnification clause and that no herbicides be sprayed. This has been added to the agreement. Mr. Dillard presented a separate agreement for a gauge valve that is to be installed in the side of the hill (50'x50' fenced).

Mr. Kenneth Britten of 405 Linda Lane, Houston, PA 15342, addressed the Board. Mr. Britten is the current Treasurer of the Chartiers-Houston Community Library Board and was present to promote a forth coming up-dated photo history book of the Chartiers-Houston area.

**DEVELOPERS TIME:**

Mr. Slagle presented a summary of the status pending subdivisions and land developments:

Finlease –The following items are required: 1) Waiver of plan scale 1" = 50'; 2) Provide digital copy of the plan in AutoCad format; 3) Separate structure use from the accessory structure use of existing structures in an R-1 Residential Zone.

Piatt Preliminary Master Subdivision – The Developer increased the density by 16 lots. Due to the revision Mr. Piatt must go before the Zoning Hearing Board. Issues discussed included concern with the discharge from the proposed detention basins and control of storm water.

Arden Mills PRD Tentative Master Plan for Phase 4, 5 and 6 – The revised plan now eliminates the apartment and replaces them with single family units. There was discussion in regards to the 50' buffer.

Chartiers Industrial Park Site Plan – The Chartiers Industrial Park Site plan will be submitted for consideration at the next Planning Commission Meeting on April 23, 2013.

The plan basically consists of constructing a large propane/natural gas tank on entrance lot No. 1.

Durkacs Subdivision Plan – The Durkacs Subdivision was submitted on March 8, 2013 for consideration at the last Planning Commission Meeting on March 26, 2013. The plan basically consists of subdividing one 62.1 Acre lot into 2 lots along TR. 612.

Bitz Subdivision Plan – The Bitz Subdivision basically consists of subdividing one 4 Acre lot into 2 lots along Old Hickory Ridge Road.

Valley Road Grading Plan – We have requested the Valley Road Grading Plan.

Mr. Slagle then presented the status of various Township capital improvement projects:

Midland Sewer Project – PaDEP/WCCD have approved the GP-5/GP-8 Stream Crossing, NPDES, Riparian Buffer and WQM Part II Permits. The Engineer's office is responding to PaDOT's comments and resolving utility conflicts. He advised that the project was updated based on Township Residents input and is ready to bid.

Midland Sewer R/W – A Townhall meeting was held on November 13, 2012 to update the Township residents/acquire the required rights-of-ways. Mr. Slagle advised that the Township Solicitor is preparing the Declaration of Taking for the residual rights-of-ways.

Chartiers Township Community Center – The meter vault was installed by the Road Master on March 21, 2013. Mr. Slagle advised that the contractor is installing the water/sewer line as designed. The Fire Marshall is requesting a Fire Hydrant near the parking area although a more economical location would be at the meter vault.

PennVEST – The Township Engineer's office has developed a list and is compiling the required loan closing documentation with the assistance with the Manager and Solicitor.

Mr. Slagle then presented the status of on-going developer projects:

Summit Plan PRD PH II – Mr. Slagle advised he met with the Developer on March 28, 2013 to discuss the detention basin discharge onto the Tehan property.

Mr. Slagle then presented the status of on-going Township projects:

Municipal Separate Storm Sewer System (MS4) – Mr. Slagle advised that the next deadline for the MS4 Annual Report is June 31, 2013. We need to sample/monitor the water quality for Plum Run in accordance with the MS4 Program.

2013 I/I Rehabilitation Program – Mr. Slagle advised that the CCTV/Cleaning project started on March 5, 2013 for the Arnold Hollow/Moninger Area. The project is 100% complete. We have prepared the Close-Out Documents and Reconciliation Change Order

No.1 for State Pipe Services, Inc., decreasing the original bid of \$36,550.00 by \$7,997.25 and Final Estimate No.1 in the amount of \$28,552.75 for the Township's approval.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve payment request No. 1 from State Pipe Service Inc. in the amount of \$28,552.75 for the 2013 CCTV and Cleaning Project, as recommended by the Township Engineer. All Supervisors voted yes. Motion carried.

2013 Paving Project – Mr. Slagle advised the Board that his office has completed the design/specs/contract documents for the proposed 2013 Paving Program for authorization by the Supervisors to advertise for bids for a possible May 3, 2013 bid opening.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Township Manager to advertise for bids for the 2013 Paving Project, to be opened on May 3, 2013. All Supervisors voted yes. Motion carried.

Allison Hollow Reconstruction Project – Mr. Slagle advised that his office has completed the aerial survey and has begun the design/specs/contract documents for the proposed Allison Hollow Reconstruction Project. He advised that they are incorporating the Piatt roadway entrance modifications/timing into the design.

2013 Sewer Rehabilitation Project – Mr. Slagle advised that the Township Engineer's office has begun compiling the necessary CCTV data from the 2013 I/I Project in order to prepare the plans/spec. to put the next phase out for bid.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Final Estimate reducing the project cost from \$120,830.00 to \$109,843.94, as savings of \$10,986.00. All Supervisors voted yes. Motion carried.

2013 Tap Request – Mr. Slagle advised that the Pennsylvania DEP approved the 2013 Tap Request on March 27, 2013. The required taps for the Midland Sewer Project will not go against the Township tap allocation.

#### **APPROVAL OF MINUTES (Posted on Bulletin Board)**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Board of Supervisors regular meeting minutes of March 19, 2013. All Supervisors voted yes. Motion carried.

#### **STAFF REPORTS:**

##### **Township Manager – Jodi L. Noble**

Mrs. Noble presented her written report to the Board leaving it to their discretion on issues if they may have questions or comments. The Board had no further questions.

**Public Works Director – Edward Jeffries**

Trucks – Mr. Jeffries advised that all mowers are serviced and ready for mowing season. The department is working on servicing the motor on the grader so they can start ditching the country roads.

Paved-Potholes – Mr. Jeffries advised that the Public Works Department has been repairing potholes in the township as they occur.

Storm Drains – The Public Works Department has raised five (5) manholes that we located during the flushing and filming of the sewer lines in Moninger.

Trees – Mr. Jeffries advised that the pine tree at Pine Lawn has been removed.

Parks – Mr. Jeffries advised the Board that the Public Works Department will be installing the meter pit at Arnold Park and making sure that the comfort station is ready for the summer rentals.

Building – The side of the township garage has been repaired and the back door has been installed.

**Community Development Coordinator – Samuel R. Stockton**

Mr. Stockton gave a brief report to Board, as how he is moving forward Development Plan for the township by dividing the Township in access corridors and infrastructure.

**Solicitor – James Liekar**

No report

**SUPERVISOR REPORTS:**

**Mr. Kiehl:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Manager to advertise for summer help at \$10.00 per hour. All Supervisors voted yes. Motion carried.

**Mr. Marcischak:** No report

**Mr. Metzler:** Mr. Metzler acknowledged the East Egg Hunt was a success despite the weather.

Mr. Metzler informed the Board that he attended the Friends of the Park Committee Meeting on April 8<sup>th</sup>. One of the issues was the absence of a park plan.

## **OLD BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve 2011 Non Resident EIT refunds in the amount of \$11.00. All Supervisors voted yes. Motion carried.

## **NEW BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the request from A. J. and Kim Strimel of 144 Holly for a deduct meter for the aforementioned property. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the request from Rodney and Amanda Brookman of 140 Holly Drive for a deduct meter for the aforementioned property. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #28107-#28167: \$157,689.04; Light Fund: Check #1445-1446: \$4,420.18; Fire Hydrant Fund: Check #1456: \$64.59; Engineer Review Escrow Account: Check #1001- \$2,828.00; Sewer Fund: Check #2607-#2615: \$32,176.75; Route 18 SLE Fund: Check #1129-#1130: \$57,547.50; Municipal Improvement Fund: Check #1393: \$6,428.30; P&R Growing Greener Fund: Checks #1047-#1051: \$21,977.55; Total All Funds: \$283,132.41). All Supervisors voted yes. Motion carried.

## **DISCUSSION ITEMS:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to cancel the May 21, 2013 Supervisors Meeting, due to the Primary Election. All Supervisors voted yes. Motion carried.

PSATS Conference Resolutions – Mr. Metzler advised that resolutions to be considered at the conference were forwarded to Mr. Kiehl the voting delegate.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the request from the Local Government Academy for room rental fee waiver. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to implement the necessary steps to establish a “Traffic Impact Fee.” All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve Resolution 7-2013, establishing a Traffic Impact Fee Advisory Committee. All Supervisors voted yes. Motion carried.

Recycling – Mrs. Noble advised the Board that she and Mr. Jeffries met with the County regarding a recycling grant application and as a result of that meeting, she advised that we will be identifying our deficiencies and establishing a plan to bring the Township’s recycling program into compliance.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the request from the American Cancer Society for a waiver of the room rental fee. All Supervisors voted yes. Motion carried.

**EXECUTIVE SESSION:**

The Board met in executive session at 6:43 p.m. to discuss real property matters and litigation, if necessary.

At 7:00 p.m. the Board returned to the meeting and a Motion was made by Mr. Kiehl and seconded by Mr. Marcischak to settle the declaration of taking on Stephen Auld in the amount of \$7,200.00 in accordance with the appraisal and for \$1,950 in compensation for expert consultation in accordance with the Eminent Domain Act. All Supervisors voted yes. Motion carried.

The meeting adjourned at 7:04 p.m.

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John M. Marcischak  
Secretary

Wendy Williams, Recording Secretary